

| Goods | Documents required | Customs Prescriptions | Remarks |
|-----------------|--|--|--|
| Household Goods | <ul style="list-style-type: none"> Original CE 101 in duplicate Copies of passport including page with date entry in Botswana Detailed inventory for attestation and the declared value for customs Long Term or Permanent work / residence permit. Letter of appointment stating that duration of contract is greater than 2 years | <p>Duty Free entry in the following circumstances :</p> <p>Personal effects, household furniture including equipment necessary for the exercise of the calling, trade or profession of the person, other than Industrial, Commercial or Agricultural Plant excluding Motor vehicles.</p> <p>The Bona Fide property of a natural person and members of his family, imported for his own use on change of residence to Botswana for the purpose of taking up employment or for the permanent settlement.</p> <p>Such goods may not be sold or disposed of to other persons within six months from the date of Importation.</p> | <p>The following articles may be admitted free of duty/sales tax: Wines 1 L free and pay tx for the rest Spirits and other alcoholic beverages 1 Lt Cigarettes 400 Cigars 50 Cigarette or pipe tobacco 250 gms Perfumes 50 ml Toilet water 250 ml Form CE 101 is subject to an application supported by the following : a) A list of effects showing approximate values b) A residence permit and a letter of employment.</p> |
| Motor vehicles | <ul style="list-style-type: none"> Original customs form CE101 in duplicate Registration papers An evaluation of motorized vehicle from accredited dealer Police clearance report Document showing that the vehicle has been in the owner's possession abroad for more than 365 days before the importation of the vehicle (original purchase invoice, insurance certificate etc) | <p>A free entry is only permissible if done within 6 months of the date of issue of the work permit. Thereafter VAT of 10% applies</p> <p>DUTY FREE ENTRY IF :</p> <ul style="list-style-type: none"> The vehicle (cars, motorcycle or moped) will not be sold or otherwise disposed of for 2 years from date of importation Value Added Tax (VAT) at current rate is assessed on the imported value of the vehicle Only one vehicle per family is duty free. Subsequent entries are subject to | <p>The southern African common customs area comprises Botswana, Lesotho, South Africa, Swaziland and Namibia.</p> |

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| | <ul style="list-style-type: none"> Valuation certificate or invoice registration book | <p>15% - 20% VAT of CIF Value</p> <ul style="list-style-type: none"> If VAT is payable, it must be paid in Botswana Pula Returning residents are permitted duty free entry, provided that they have been abroad for more than 2 years Foreign diplomats pay no duties or taxes, subject to the provision of Diplomatic clearance certificate, and proof of value Botswana registration and driver`s license must be changed within 6 months of arrival in the country <p>Caravans and Trailers :</p> <ul style="list-style-type: none"> As for motorised vehicles Subject to payment of duties If towed in with the car on the initial entry into the country, they are duty free On any other occasion, they are subject to 15% - 20% VAT of the CIF value | |
| Boats | Import Permit issued by the Department of Water Affairs Postal address at origin and destination | No boat, mokoro or aquatic apparatus may be imported into Botswana unless the owner is in possession of an Import Permit | |

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| Domestic Pets | A valid certificate of identity, rabies vaccination and movement permit. Postal address at origin and destination | | |
| Seeds, Bulbs, plants, Tress etc. | Plant Health Certificate from ministry of agriculture Postal address at origin and destination | These may be imported subject to plant health restrictions. | South African transit permits may also be required in respect of plants, etc., shipped through South Africa. |
| Firearms and Ammunition | May only be imported under the authority of an import permit issued by commissioner of Police | | The importation of firearms which do not have the manufacturers serial number or other number by which they can be identified, stamped or engraved on a metal part of the weapon, is totally prohibited. |
| Special concessions for technical assistance personnel assigned to the Botswana Government Service | <ul style="list-style-type: none"> ▪ Certificate A for diplomatic ▪ List of goods Valuation certificate ▪ Resident permit ▪ Letter of employment | | Certain additional concessions are available to persons who are appointed to the service of the Government of Botswana under the terms of a technical assistance agreement between the government of Botswana and the Government of a second country or an International organisation. Details of these concessions are available from the Director of Customs and Excise Botswana. |